



Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's
Anuradha Engineering College, Chikhli
Anuradha Nagar, Sakegaon Road, CHIKHLI, Dist. Buldana
Internal Quality Assurance Cell (IQAC)

Date: 10/08/2021

Time: 2.00 PM

Minutes of meeting

The 1 st meeting of the session 2021-22 of internal quality assurance cell (IQAC) was held on 10 th Aug, 2021. The following persons attended the meeting.

Sr No.	Designation and affiliation	Name of person	Signature
Chairperson			
1	Principal	Dr. A.N.Nanhai	
Members from management			
2	Vice president PRMSS	Dr. V.R. Yadav,	
Faculty/teachers			
3	Member, H.O.D / Faculty, EXTC	Dr. R.B.Mapari	
4	Member, H.O.D/faculty CSE	Dr . A. S. Kapse	
5	Member, H.O.D./Faculty, Chem. Engg	Prof. J. K. Shinde	
6	Member, H.O.D/Faculty, Mech.Engg	Dr. K. R. Sontakke	
7	Member, T & P officer	Prof. D. G. Vywahare	
8	Member faculty Mechanical	Prof. U. M. Mohod	
Members from Administration			
9	Member, Dean, Administration	Dr. R. G. Kokate	
10	Member, Accounts Officer	Mr. Samadhan Kute	
Nominee from local society, student, alumni			
11	Member, Student nominee	Mr. Parimal K. Muley	
12	Member, Local Society	Mr. Bhagwat Bharad	
13	Member, Alumni	Mr. Manish Kulkarni	
Nominee from industry			
14	Member, local industrialist	Mr. Sandeep T. Patil	
Coordinator/ Director of IQAC			
15	Coordinator	Prof. V. D. Gurudasani	

Dr. A.N Nanhai (Principal) welcomed all participants. In the opening, remark chairman appreciated the effort and contribution of all stakeholders in the last academic year 2020-21. Thanked them for improving the academic quality of the institute.



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Internal Quality Assurance Cell (IQAC)

Item No. 1:- To confirm the minutes of the previous meeting.

IQAC coordinator Prof. V. D. Gurudasani, read the minutes of the previous meeting held same were approved by all members.

Item No 2:- Review of first-year admission for the current session.

Admission process for academic year 2021-2022 was discussed, Dr. A.N. Nanhai emphasized the counselling of CET appeared students.

Item No. 3:- Review of various academic activities for current academic year.

IQAC coordinator discussed about student centric activities such as training for soft skill and professional development, fitness program especially in view of COVID-19. Also Dr. A.N. Nanhai proposed the conduction of Vaccination Camp for student and staff in college campus. All members were agreed for the same.

Item No. 4:- Review of review of mentor-mentee meetings in last academic year.

Mentor – mentee meetings conducted by each staff were reviewed. Various student-related issues found were discussed. Appropriate directions were given by the principal.



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Item No. 5:- Review of the Training & Placement activities

Training and Placement officer Prof. D.G Vyawahare discussed about the placement activities conducted during last academic year 2020-21 and planning of the training & placement activities for Academic Year 2021-22.

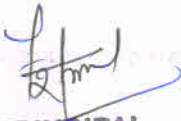
Item No. 6:- Admission of higher class students

Principle Dr A. N. Nanhai asked all heads and deans to circulate notices to all the students of higher class to complete registration process.

As there was no other subject to discuss, the coordinator thanked all members.

The meeting was ended.

Date : 10-08-2021
Place : CHIKHLI


PRINCIPAL
Anuradha Engineering College,
CHIKHLI Dist. Buldana


Prof. V. D. Gurudasani
IQAC Coordinator



Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's
Anuradha Engineering College, Chikhli

Anuradha Nagar, Sakegaon Road, CHIKHLI, Dist. Buldana

Internal Quality Assurance Cell (IQAC)

Date: 11/10/2021

Time: 4.00 PM

Minutes of meeting

The following persons attended the meeting.

Sr No.	Designation and affiliation	Name of person	Signature
Chairperson			
1	Principal	Dr. A.N.Nanhai	
Members from management			
2	Vice president PRMSS	Dr. V.R. Yadav,	
Faculty/teachers			
3	Member, H.O.D / Faculty, EXTC	Dr. R.B.Mapari	
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5	Member, H.O.D./Faculty, Chem. Engg	Prof. J. K. Shinde	
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Members from Administration			
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10	Member, Accounts Officer	Mr. Samadhan Kute	
Nominee from local society, student, alumni			
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12	Member, Local Society	Mr. Bhagwat Bharad	
13	Member, Alumni	Mr. Manish Kulkarni	
Nominee from industry			
14	Member, local industrialist	Mr. Sandeep T. Patil	
Coordinator/ Director of IQAC			
15	Coordinator	Prof. V. D. Gurudasani	

Item No.1: Review of minutes of last IQAC Meeting

Minutes of earlier meeting held on 10/08/2021 were read and approved.

Item No.2: to review the feedback of students on curriculum and on subject teacher

Dr. R.P.Mapari presented a detailed analysis of feedback by students. Found satisfactory. Various suggestions given by the students were discussed.



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Item No.3: Reconstitution of the various committee. Subcommittees.

Because of change of academic year and resignation from the institute by few staff. It is needed to reconstitute the various committees and subcommittees. Mr. V.D. Gurudasani proposed to reconstitute the various committees. The proposal was approved by the chairman

Item No 4. To review the arrangements of vaccination camp.

Dr. A.N. Nanhai discussed about the various arrangements or vaccination camp for students and staff. He also inform other members about the schedule and date o vaccination camp to be held on 25/10/2021.

Item No 5: To Discuss the University online examination direction.

Prof. P.T.Talole discuss about the procedure for online university examination due to covid-19 to be held in December month as per Sant Gadgebaba Amravati University directions.

It is decided to complete internal examination before university examination. Also Prof. P.T Talole emphazises to make aware the students about seriousness and stringent punishment for unfair means.

Item No 6: Felicitation of parents of meritorious students.

Dr. A.N. Nanhai proposed to felicitate the parents of meritorious and placed students for their achievement. The proposal is unamaously accepted by all members.

As there was not any other issue to discuss, the meeting ended with the permission of chairman.

Date : 11-10-2021

Place : CHIKHLI

PRINCIPAL

**Anuradha Engineering College,
CHIKHLI Dist. Buldana**

Prof. V. D. Gurudasani

IQAC Coordinator



Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's

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Internal Quality Assurance Cell (IQAC)

Date: 13/12/2021

Time: 11.00 AM

Minutes of meeting

Meeting of IQAC was arranged on 13/12/2021. Member present for the meeting were as shown below.

Sr No.	Designation and affiliation	Name of person	Signature
Chairperson			
1	Principal	Dr. A.N.Nanhai	
Members from management			
2	Vice president PRMSS	Dr. V.R. Yadav,	
Faculty/teachers			
3	Member, H.O.D / Faculty, EXTC	Dr. R.B.Mapari	
4	Member, H.O.D/faculty CSE	Dr . A. S. Kapse	
5	Member, H.O.D./Faculty, Chem. Engg	Prof. J. K. Shinde	
6	Member, H.O.D/Faculty, Mech.Engg	Dr. K. R. Sontakke	
7	Member, T & P officer	Prof. D. G. Vywahare	
8	Member faculty Mechanical	Prof. U. M. Mohod	
Members from Administration			
9	Member, Dean, Administration	Dr. R. G. Kokate	
10	Member, Accounts Officer	Mr. Samadhan Kute	
Nominee from local society, student, alumni			
11	Member, Student nominee	Mr. Parimal K. Muley	
12	Member, Local Society	Mr.Bhagwat Bharad	
13	Member, Alumni	Mr. Manish Kulkarni	
Nominee from industry			
14	Member, local industrialist	Mr. Sandeep T. Patil	
Coordinator/ Director of IQAC			
15	Coordinator	Prof. V. D. Gurudasani	

Prof. V. D. Gurudasani, Coordinator (IQAC) welcomed the participants of the meeting. Various issues were discussed. Discussions on various topics are as follows.

Item 01: Review of minutes of last IQAC Meeting

Minutes of last meeting held on 11/10/2021, were tabled by coordinator. Committee approved the same.



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Internal Quality Assurance Cell (IQAC)

Item02: To conduct the induction program for students:

As per guidelines from Government Maharashtra and Sant gadge baba university conduction of offline classes was decided from January month. Dr. A.N.Nanhai directed to take care of sanitization/precautions as per covid-19 guidelines.

Also it is decided to conduct one week induction/orientation program for newly admitted students.

Item03: To review the AQAR for session 2020-2021

Prof. V. D. Gurudasani presented the annual AQAR report to be submitted to NAAC portal. Members noted the annual activities and progress of institute, expressed satisfaction.

Item04: To review green initiatives program undertaken

Dr. A. N. Nanhai discuss about the green initiatives taken by institute. In this regard it is decided to organised plantation program in college campus.

Item 05: To discuss the social activities to be conducted

To make students aware about social integrity it is decided to conduct a program "Samajik Samta Karykram" program on the occasion o Dr. B.R.Ambedkar birth anniversary. Also on the occasion of National Electrol day essay/drawing/Elocution competition to be organised.

As there was no other business to transact, the meeting ended with a vote of thank, by the coordinator.

Item 05: Dr P. S. Gawande has given charge of coordinator IQAC

Principal Dr A. N. Nanhai has given a charge of coordinator IQAC.

Date : 13-12-2021

Place : CHIKHLI


PRINCIPAL
Anuradha Engineering College,
CHIKHLI Dist. Buldana


Prof. V. D. Gurudasani
IQAC Coordinator



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Internal Quality Assurance Cell (IQAC)

Date: 15/03/2022

Time: 11.00 AM

Minutes of meeting

Meeting of IQAC was arranged on 15/03/2022. Member present for the meeting were as shown below.

Sr No.	Designation and affiliation	Name of person	Signature
Chairperson			
1	Principal	Dr. A.N.Nanhai	
Members from management			
2	Vice president PRMSS	Dr. V.R. Yadav,	
Faculty/teachers			
3	Member, H.O.D / Faculty, EXTC	Dr. R.B.Mapari	
4	Member, H.O.D/faculty CSE	Dr . A. S. Kapse	
5	Member, H.O.D./Faculty, Chem. Engg	Prof. V. D. Gurudasani	
6	Member, H.O.D/Faculty, Mech.Engg	Dr. K. R. Sontakke	
7	Member, T & P officer	Prof. D. G. Vywahare	
8	Member faculty Mechanical	Prof. U. M. Mohod	
Members from Administration			
9	Member, Dean, Administration	Dr. R. G. Kokate	
10	Member, Accounts Officer	Mr. Samadhan Kute	
Nominee from local society, student, alumni			
11	Member, Student nominee	Mr. Parimal K. Muley	
12	Member, Local Society	Mr.Bhagwat Bharad	
13	Member, Alumni	Mr. Manish Kulkarni	
Nominee from industry			
14	Member, local industrialist	Mr. Sandeep T. Patil	
Coordinator/ Director of IQAC			
15	Coordinator	Dr. P. S. Gawande	

To read and confirm the minutes of the previous meeting:

The coordinator read the minutes of the previous meeting held on 13/12/2021, before the committee. Committee approved it.



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Internal Quality Assurance Cell (IQAC)

1. Review of result analysis of odd semester

Result analysis of odd semester declared by Sant gadgebaba Amravati University was discussed by all members. Hon'ble Principal suggested to prepare detail analysis of successful and failure students.

2. Review of placement activities of students

T&P coordinator discuss the placement of students both in-campus and off campus with other members. T&P coordinator presented department wise data of placed students. He also informed about placement.

3. To keep AQAR 2019-20 in front of College Development Committee

IQAC coordinator presented AQAR 2019-2020

4. Preparation to apply for second cycle of NAAC accreditation

As there is completion of NAAC first cycle accreditation Hon'ble Principal Dr.A.N.Nanhai asked the IQAC coordinator and Head o department to prepare NAAC SSR for second cycle. IQAC coordinator inform other members to prepare documentation and formats as per SOP of NAAC manual.

5. Review of course outcome(CO) and program outcome (PO)

IQAC coordinator reviewed CO PO attainment as per the target set by course teacher. IQAC also asked to submit the CO- PO attended. Head o department asked to submit documents to IQAC coordinator.



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Internal Quality Assurance Cell (IQAC)

6. To review curriculum development Add-on program

IQAC appeal each department to motivate all students and faculty to attend different online/offline add on courses which must be based on topics beyond syllabus, software and cutting edge technology.

Date : 15-03-2022

Place : CHIKHLI

PRINCIPAL

Anuradha Engineering College,
CHIKHLI Dist. Buldana

Dr. P.S. Gawande

IQAC Coordinator



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Internal Quality Assurance Cell (IQAC)

Date: 22/04/2022

Time: 4.00 pm

Minutes of meeting

Meeting of IQAC was arranged on 22/04/2022. Member present for the meeting were as shown below.

Sr No.	Designation and affiliation	Name of person	Signature
Chairperson			
1	Principal	Dr. A.N.Nanhai	
Members from management			
2	Vice president PRMSS	Dr. V.R. Yadav,	
Faculty/teachers			
3	Member, H.O.D / Faculty, EXTC	Dr. R.B.Mapari	
4	Member, H.O.D/faculty CSE	Dr . A. S. Kapse	
5	Member, H.O.D./Faculty, Chem. Engg	Prof. V. D. Gurudasani	
6	Member, H.O.D/Faculty, Mech.Engg	Dr. K. R. Sontakke	
7	Member, T & P officer	Prof. D. G. Vywahare	
8	Member faculty Mechanical	Prof. U. M. Mohod	
Members from Administration			
9	Member, Dean, Administration	Dr. R. G. Kokate	
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13	Member, Alumni	Mr. Manish Kulkarni	
Nominee from industry			
14	Member, local industrialist	Mr. Sandeep T. Patil	
Coordinator/ Director of IQAC			
15	Coordinator	Dr. P. S. Gawande	

Agenda:

1. Reading and Confirmation of Minutes of Previous Meeting:

The meeting commenced with the reading and discussion of the minutes of the previous IQAC meeting. Dr. A.N. Nanhai, the Chairperson, requested attendees to review the minutes, Dr P. S. Gawande readout the minutes of meeting conducted on 15/03/2022, all members approved the same.





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Internal Quality Assurance Cell (IQAC)

2. Organizing National Conference on Green Technology & Science for Sustainable Development (Academic Year 2022-23):

Dr. A.N. Nanhai initiated the discussion on organizing a national conference on Green Technology & Science for Sustainable Development during the academic year 2022-23. The members expressed their support for the idea and assigned responsibilities for planning, organizing, and executing the conference. Dr. P.S. Gawande, the IQAC Coordinator, will oversee the conference preparations. Dr. a. s. Kapse will act as a coordinator for the conference.

3. Collection of Student Feedback:

The meeting emphasized the importance of collecting feedback from students to enhance the quality of education and services. Dr. R.B. Mapari and Prof. D.G. Vyvahare were assigned to coordinate the collection of feedback, which will be reviewed and discussed in future IQAC meetings.

4. Celebration of Azadi ka Amrit Mahotsav in the Institute:

It was decided to celebrate Azadi ka Amrit Mahotsav in the institute as part of the national celebrations. Dr. R.G. Kokate and Mr. Bhagwat Bharad volunteered to organize and coordinate the events and activities related to this celebration.

5. Faculty Training on Recent Trends in Their Respective Fields:

All faculty members were encouraged to undergo training on recent trends in their respective fields. All head of departments will ask their faculty members to attend the training programs.

6. Participation in National Conference and Research Paper Submissions:

Faculty and students were urged to actively participate in the upcoming National Conference by submitting research papers. Dr. V.D. Gurudasani and Prof. U.M. Mohod will provide guidance on paper submissions and presentation in other journals.

7. Motivating Students to Attend Value-Added Courses:

To enhance students' skills and knowledge, Dr P. S. Gawande, proposed to motivate the students to attend value-added courses on platforms like NPTEL and SWAYAM.

The meeting concluded with a vote of thanks from Dr. A.N. Nanhai for the active participation and commitment of all members. The next IQAC meeting will be scheduled and communicated to all members in due course.

Dr. P. S. Gawande

IQAC Coordinator



Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's
Anuradha Engineering College, Chikhli
Anuradha Nagar, Sakegaon Road, CHIKHLI, Dist. Buldana
Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT

ON

MEETING DATED 10/08/2021

Actions on –

Item No. 2 –

All staff and HODs were instructed accordingly in staff meeting held

Item No. 3 –

Action plan sought from HOD and instruction given as per discussions in meeting. Two day online workshop on Job Readiness for third year and final year student was organised. Also 'Becoming Employable Software Engineer is need of hour' An expert talk by Mr. Udayraj Bal Head(T&P) perennial systems Inc.

Online session was conducted on Fitness by Mrs. Shardatai Wanere.

Item No. 5 -

Prof. D.G.Vyawhare prepared the plan of placement activities .


PRINCIPAL
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V.D.Gurudasani
Co-ordinator IQAC



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Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT
ON
MEETING DATED 11/10/2021


Actions on –


Item No.3- Changes made in various committee and sub committees

Item No. 4- Vaccination Camp was organised in college campus for students and staff on 25/10/2021

Item No. 5- All students were informed about the university directions regarding online examination.

Item No. 6 - Program to Felicitation parents of meritorious and placed student was organised on 14/11/2021.


PRINCIPAL
Anuradha Engineering College,
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Mr. V.D.Gurudasani
Co-ordinator IQAC



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Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT

ON

MEETING DATED 13/12/2021


Actions on –


Item02: One week induction program was conducted from 3/01/2022 to 8/01/2022. Online parent meet was organized on 28/01/2022. Staff and the Principal interacted with parents. Parents got cleared their all doubts and worries.

Item03: AQAR report for session 2020-2021 was uploaded on NAAC portal.

Item04: Plantation program undertaken in college campus in the month of February

Item05: On the occasion of birth anniversary of Dr. B.R.Ambedkar a social program 'Samajik Samta Karykram' was organised in April 2022.


PRINCIPAL
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Mr. V.D.Gurudasani
Co-ordinator IQAC



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ACTION TAKEN REPORT
ON
MEETING DATED 15/03/2022

Actions on –

1. Review of result analysis of odd semester


All successful and failure students instructed to take additional efforts in studies. Students were guided through remedial classes and assignments.


2. Review of placement activities of students

Placement drive was conducted in campus. The details was uploaded.

3. To insist the students to complete free online courses available:

All students instructed to join online course. Most of student completed the course.


PRINCIPAL
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Dr.P.S.Gawande
Co-ordinator IQAC



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Internal Quality Assurance Cell (IQAC)

Action Taken Report

Meeting Date: 22/04/2022

Agenda Items and Actions Taken:

1. Reading and Confirmation of Minutes of Previous Meeting:

The minutes of the previous IQAC meeting held on 15/03/2022 were reviewed and approved by all members present at the meeting. The minutes have been duly updated and circulated to all members for their reference.

2. Organizing National Conference on Green Technology & Science for Sustainable Development (Academic Year 2022-23):

The decision to organize a national conference on Green Technology & Science for Sustainable Development during the academic year 2022-23 has been approved. Dr. A.N. Nanhai will oversee the conference, and Dr. A.S. Kapse has been designated as the coordinator for the conference. The planning and organizing process is underway, and updates will be provided in subsequent meetings.

3. Collection of Student Feedback:

The importance of collecting student feedback to enhance the quality of education and services has been acknowledged. Dr. R.B. Mapari and Prof. D.G. Vywahare have been tasked with coordinating the collection of student feedback. The collected feedback will be discussed and analyzed in upcoming IQAC meetings.

4. Celebration of Azadi ka Amrit Mahotsav in the Institute:

It has been decided to celebrate Azadi ka Amrit Mahotsav in the institute as part of the national celebrations. Dr. R.G. Kokate and Mr. Bhagwat Bharad have volunteered to organize and coordinate the events and activities related to this celebration. Detailed plans for the celebration will be communicated as they develop.

5. Faculty Training on Recent Trends in Their Respective Fields:

All faculty members have been encouraged to undergo training on recent trends in their respective fields. The heads of departments will be responsible for urging their respective faculty members to attend the training programs. Information and resources related to training opportunities will be shared with the faculty.

6. Participation in National Conference and Research Paper Submissions:

Faculty and students have been strongly encouraged to actively participate in the upcoming National Conference by submitting research papers. Dr. V.D. Gurudasani and Prof. U.M. Mohod will provide guidance on paper submissions and the presentation of research papers in other journals. Faculty members will be informed about the submission process and deadlines.





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7. Motivating Students to Attend Value-Added Courses:

Dr. P.S. Gawande proposed motivating students to attend value-added courses on platforms like NPTEL and SWAYAM. This initiative will help enhance students' skills and knowledge. Further details and strategies for motivating students will be developed and communicated.

Dr. P.S. Gawande

IQAC Coordinator

